**Privacy Policy**

WM Morrison Supermarkets Plc (Morrisons) together with any group companies are the "data controller". As a data controller of the information you provide to us we control the way the information is used and processed.

We are processing your data for the selection of candidates for graduate programme and degree level apprenticeship scheme.

**We will collect, store, and use the following categories of personal information about you**:

* Name
* Postal address
* Email address
* Telephone number
* Physical Identity
* Physiological Identity
* Mental Identity
* Economic Identity
* Cultural Identity
* Social Identity

We collect personal information through application forms, online psychometric testing, invitations to assessment centres, video assessments and online tests.

**We will only use your personal information in the following ways:**

* Application form screening and scoring
* Morrisons fitness tests
* Candidate management and response handling
* Supporting and managing candidates’ special requirement
* Impact study relating to minority candidates

We may share your data with third parties like Cut-E for conducting online tests.

We will retain your data for the period of 6 months after the assessment process.

**You may**:

* Request access to your data,
* Request correction of any incorrect data,
* Request restriction of processing if the processing includes automatic decision making or profiling,
* Object to processing if the processing includes automatic decision making or profiling,
* Request erasure of your data or for a portable copy of your data.

We will always comply with our legal obligations to consider your request. We may have to retain your data if we are legally required to do so or have a legitimate reason to continue to process your data.

If you have any complaint please contact the Data Protection Officer on [dataprotection@morrisonsplc.co.uk](mailto:dataprotection@morrisonsplc.co.uk) . You may also complain to the Information Commissioner whose contact details are at [https://ico.org.uk/.](https://ico.org.uk/)